### **PUDUCHERRY POLLUTION CONTROL COMMITEE**

### **GOVERNMENT OF PUDUCHERRY**

## **Online Consent Management & Monitoring System**



**User Manual for Industries** 

GUIDELINES FOR INDUSTRIES TO FILE APPLICATION ONLINE FOR OBTAINING REGISTRATION UNDER E-WASTE MANAGEMENT RULES, 2016

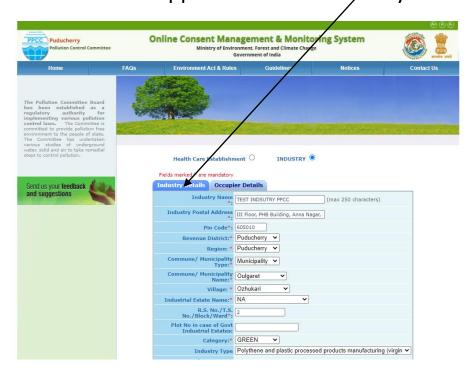
#### SCREEN SHOTS FOR FILING E-WASTE REGISTRATION APPLICATION

- 1. The applicant shall use only one User Id for the industry location and the same User Id has to be used for filing all applications for all the time in OCMMS. All the applications for Consent and EWA have to be submitted using the same user Id only all the time through OCMMS. For the same industry, the applicants shall not submit the applications for Consent, EWR using different user Id under any circumstances since it would create duplicate Industry files in OCMMS.
- 2. If the industry has already applied for Consent or EWR through OCMMS previously, already User Id must be available for the industry which has to be used for filing any of the application for Consent and EWR through OCMMS.
- 3. If the industry has not applied for Consent and EWR through OCMMS previously and has not obtained User Id for the industry from OCMMS, then the industry shall follow the following procedure for Industry Registration to obtain User Id for the industry from OCMMS once

#### REGISTRATION OF INDUSTRY

There are 2 tabs. "Industry Details" and Occupier Details".

The items which are mandatory are marked as \*. The mandatory items shall be filled for successful submission of application. Click Industry Details to fill the form.



Industrial Estate Hamel	
R.S. No./T.: No./Block/Ward	2
Plot No in case of Gor Industrial Estate	
Category	GREEN V
Industry Typ	Polythene and plastic processed products manufacturing (virgin 🕶
Industry Statu	S Operational V
Date of Commissioning :	25/01/2019 - e.g. dd/mm/yyyy
Industr Registration/License No	
Land(Rs in Lakhs	5
Building(Rs in Lakhs	5
Plant & Machinery co: without Depreciation(Rs i Lakhs)	n 5
Miscellaneous Fixe Assets(Rs in Lakhs	d 0
Working Capital(Rs i Lakhs	n 0
Other Investments(Rs i Lakhs	n 0
Total Investment(Rs i Lakh	
Latest Gross Fixed Assest Cost(Rs in Lakh	5) 15 As On: 11/01/2018
Scale of Industry	: Micro
Ownership of Industr	Individual 🔻
Landline Phone Number with code	
Fax No. With Code	:
Mobile Number *	9894549478
e-mail Address	: ilangovan_r@yahoo.com e.g. xyz@abc.com
Jurisdiction Office	Puducherry
Save Reset	

OCCUPIER DETAILS TAB SHALL BE FILLED AND "SAVE " BUTTON SHALL BE CLICKED FOR REGISTRATION TO BE COMPLETE.

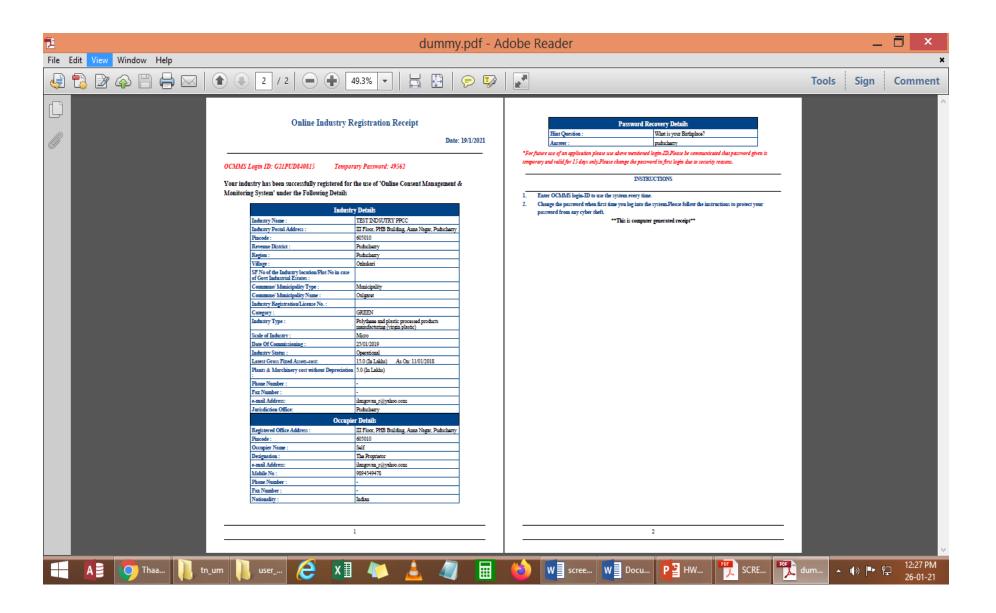
Environment Act & Rules The Pollution Committee Board has been established as a regulatory authority for implementing various pollution control laws. The Committee is committed to provide pollution free environment to the people of state. The Committee has undertaken various studies of underground water, solid and air to take remedial steps to control pollution. Health Care Establishment INDUSTRY 0 Fields marked \* are mand Industry Details Occupier Details Send us your feedback and suggestions III Floor, PHB Building, Anna Nagar, <u>Puducherry</u> Registered Office Address \* Pin Code\*: 605010 Occupier Name\* : Self Designation\*: The Proprietor Nationality: Indian Phone No. With Code: Fax No. With Code Mobile No\*: 9894549478 (max 10 digits) e.g. xyz@abc.com e-mail Address\* : ilangovan\_r@yahoo.com Hint Question\*: What is your Birthplace? Your Answer\*: puducherry Click to generate Temporary
Password\*:

Generate Generated Password\*: 49562 This is one time password Do you want to send login Credential in mail? ○yes ● no Site designed, hosted by National Informatics Center © Content Owned, Updated and Maintained by Puducherry Pollution Control Committee

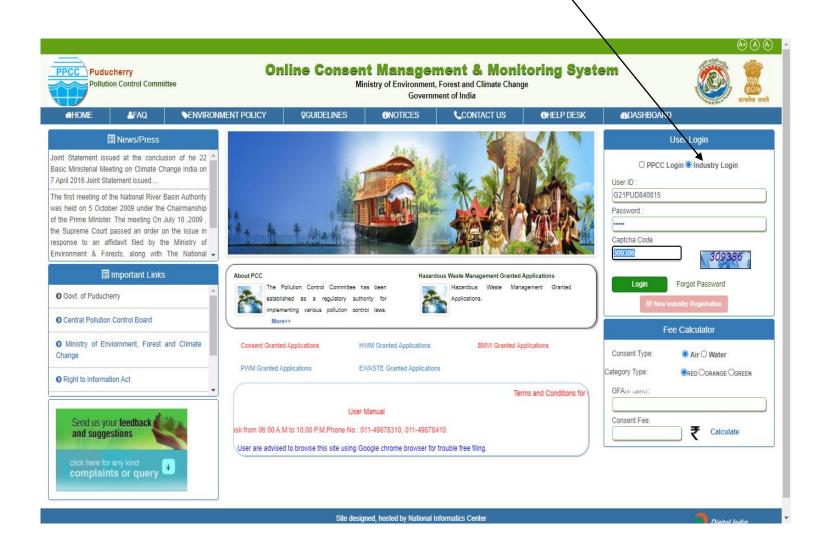
When the registration is complete, user ID and temporary password will be displayed as below as well as the details will be sent as SMS to occupier mobile and occupier e-mail ID.



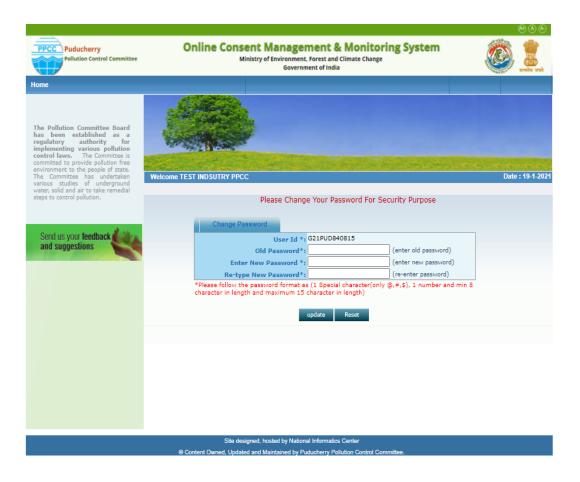
Click on the print button and save the details of registration as PDF for future use by the industry.



Choose "Industry Login" - Using the user ID and password login to OCMMS.



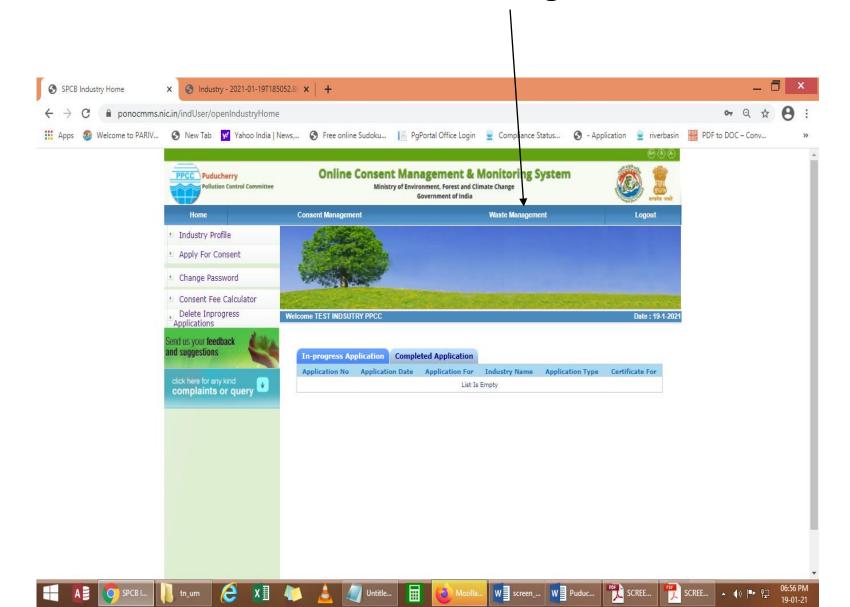
A new screen will appear. Fill up the details and enter new password. (Kindly see the instructions for entry of new password)



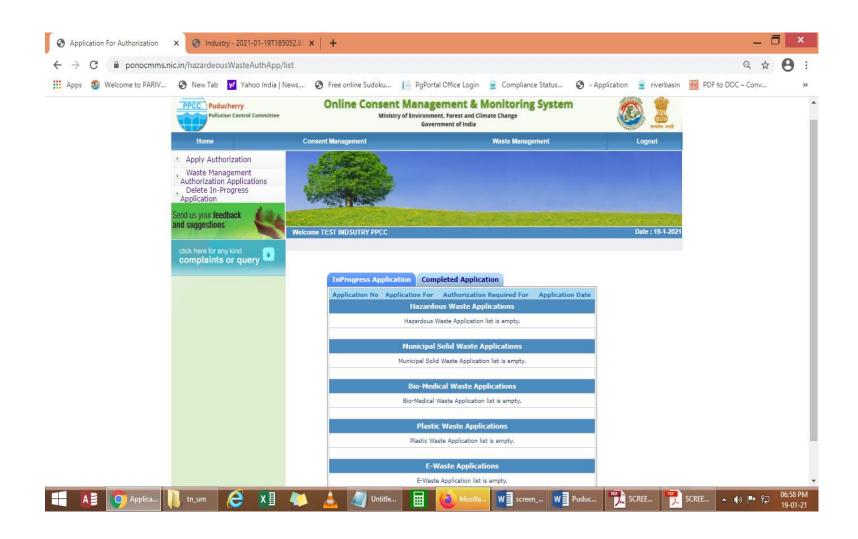
## Again login to OCMMS, using the user ID and the new password



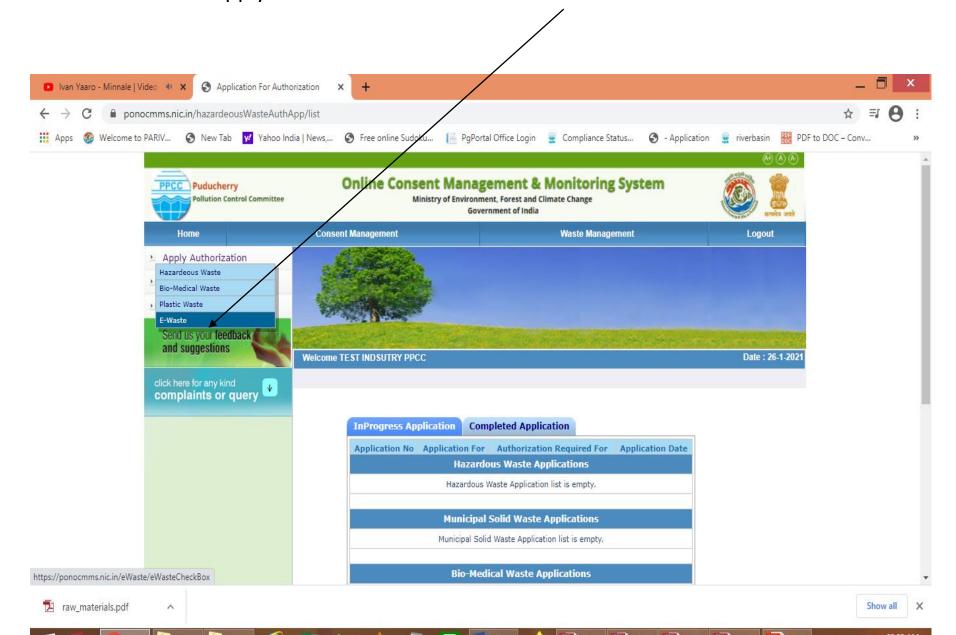
## Click on "Waste Management " button



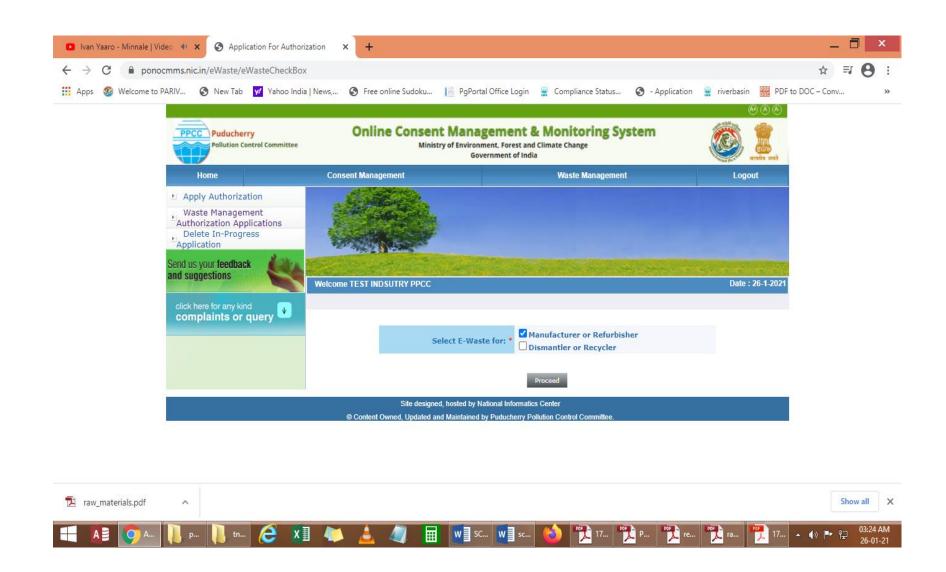
#### New screen will appear as below



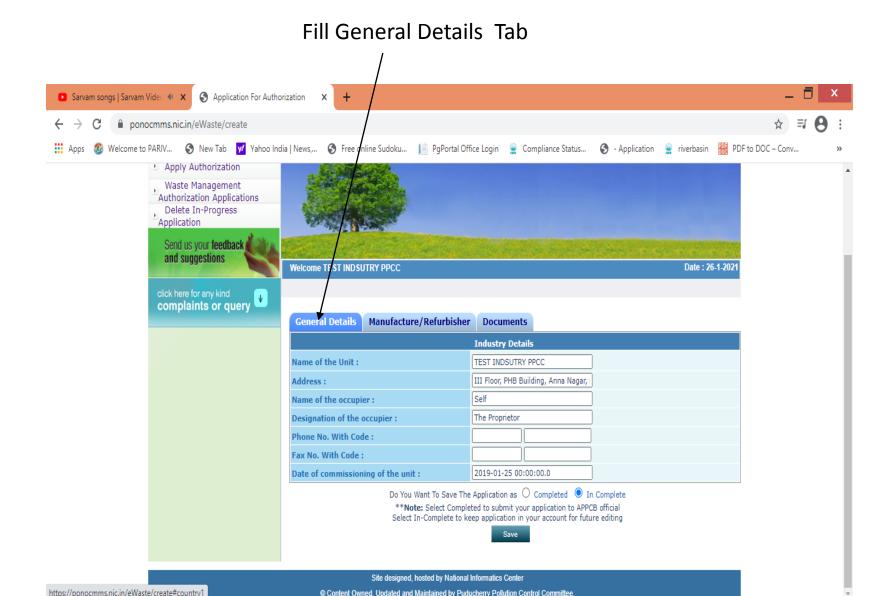
#### Click on "Apply for Authorisation" and select E-waste



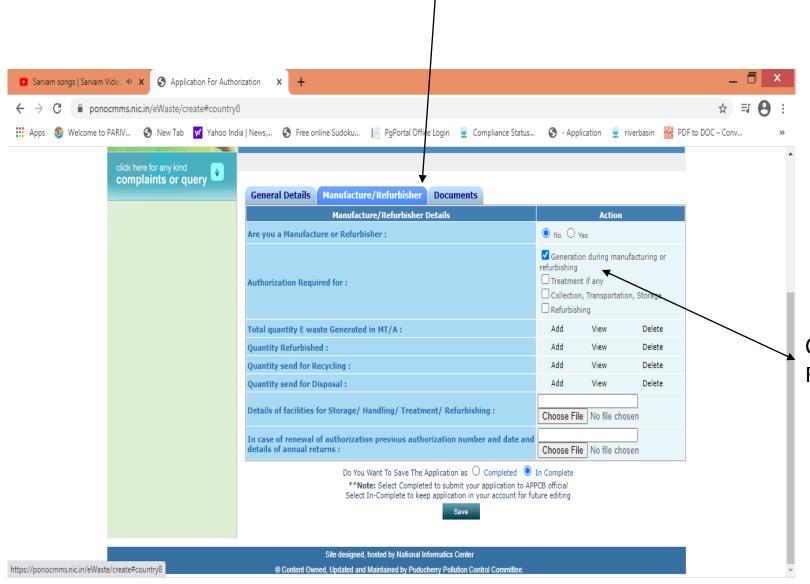
A new screen will appear as below. Select Manufacturer or Refurbushier/ Dismantler or Recycler



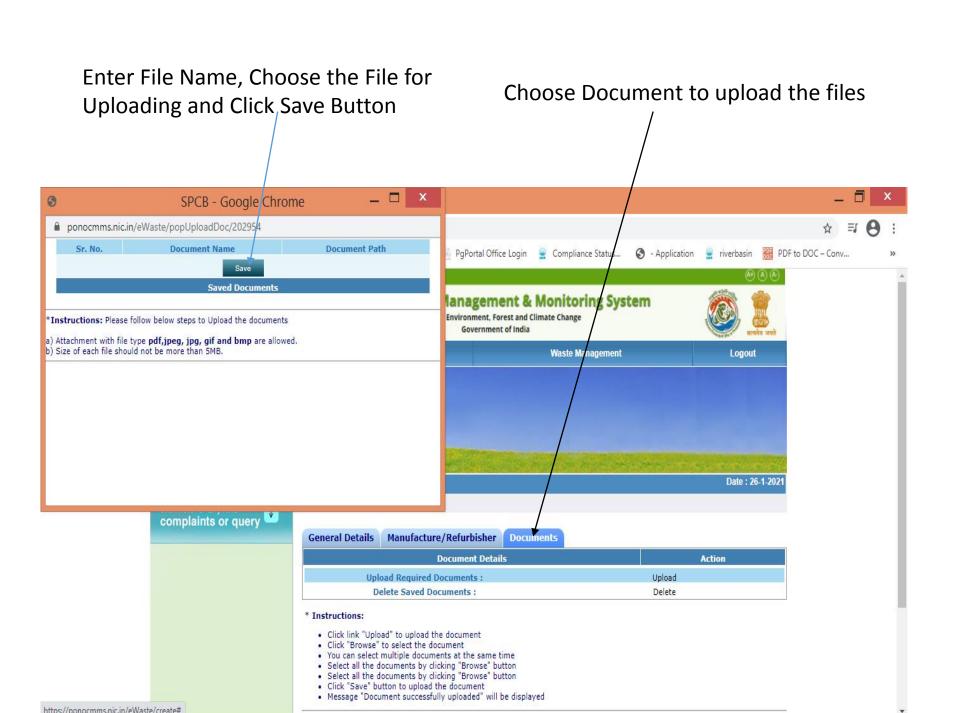
#### Screen as below appears while Choosing MANUFACTUER OR REFURBISHER



#### Fill-up Manufacture/.Refurbisher TAB Details

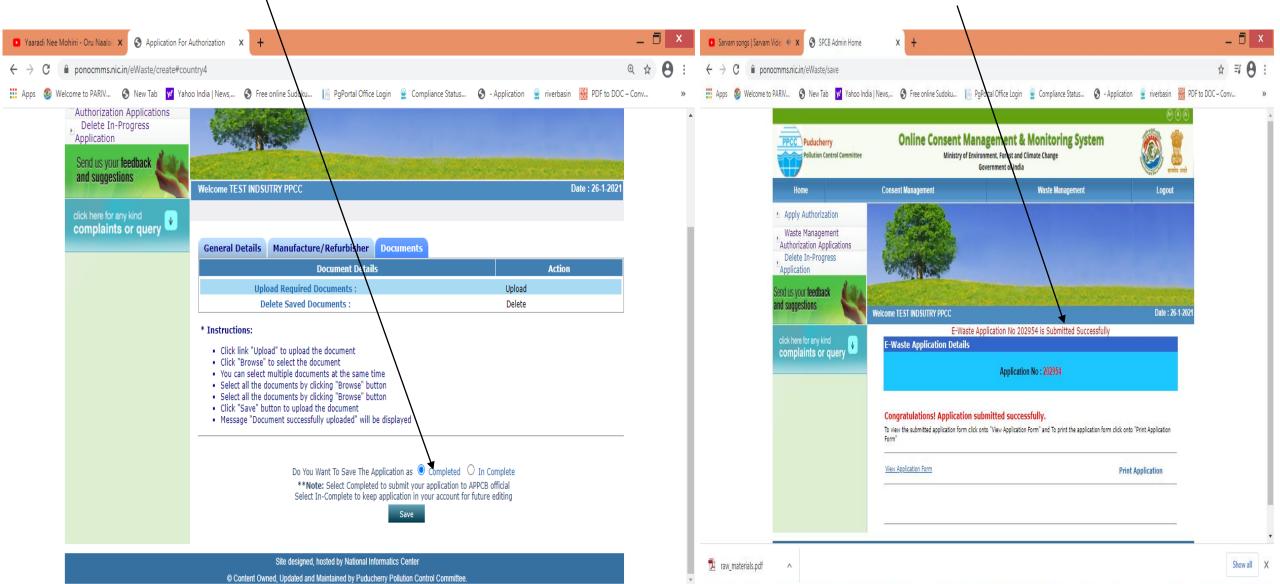


Choose the Authorization Required For

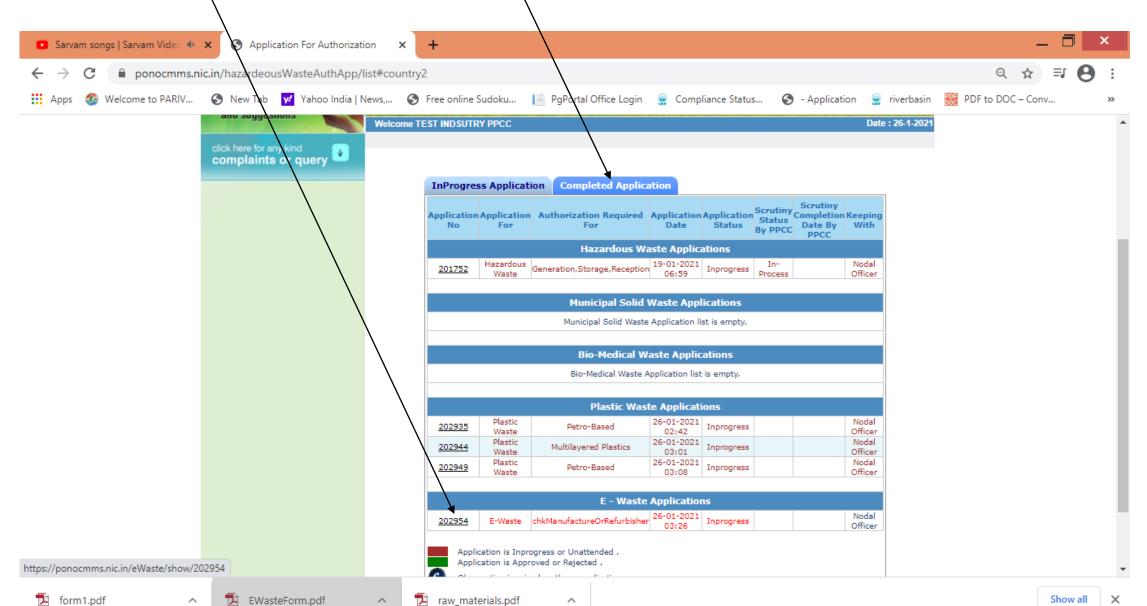


#### Click on "Completed" Option to final submit the application

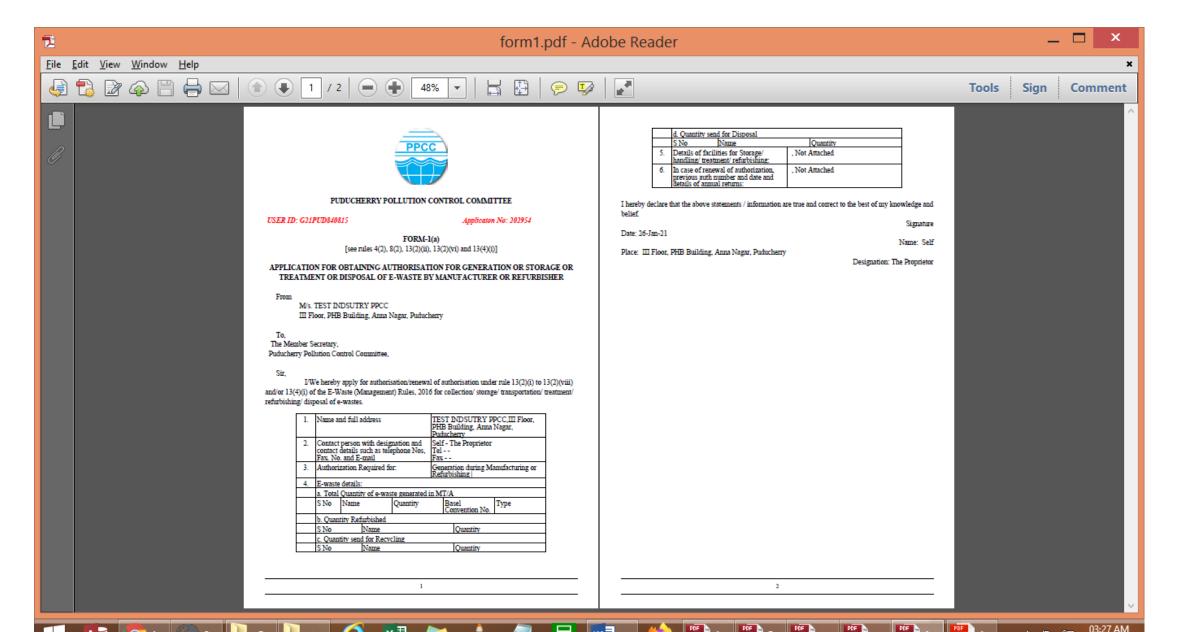
## Application submitted successfully, the following screen appears



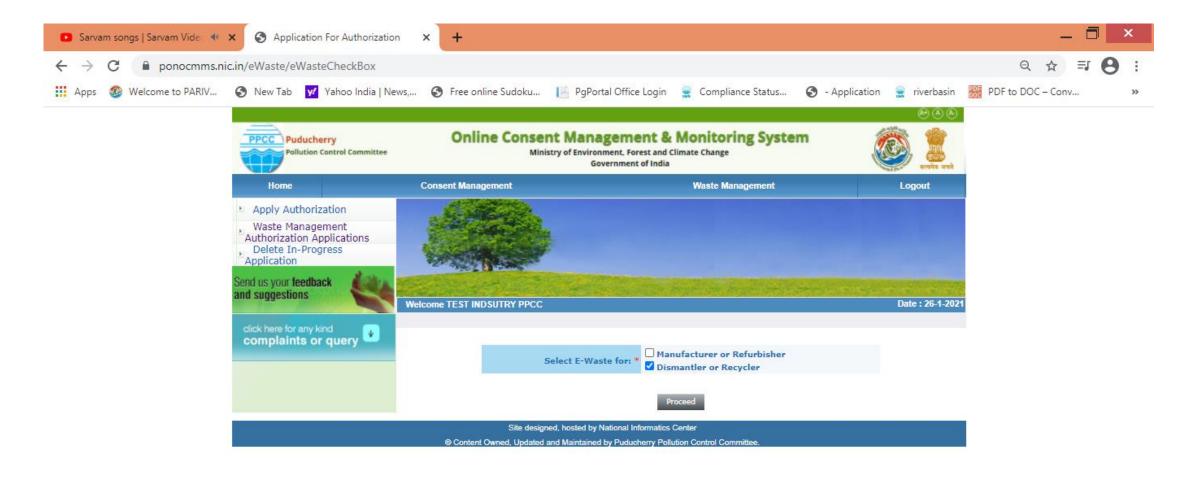
The application moves to completed Applications Tab, Industry Can view the Application and know the status and print the application submitted



#### VIEW APPLICATION



#### FOR DISMANTLER OR RECYCLER



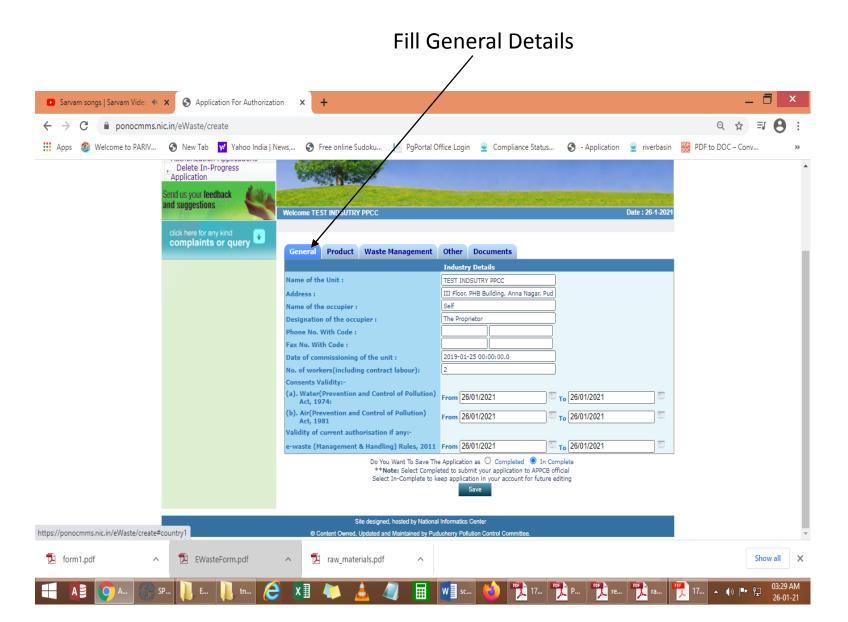




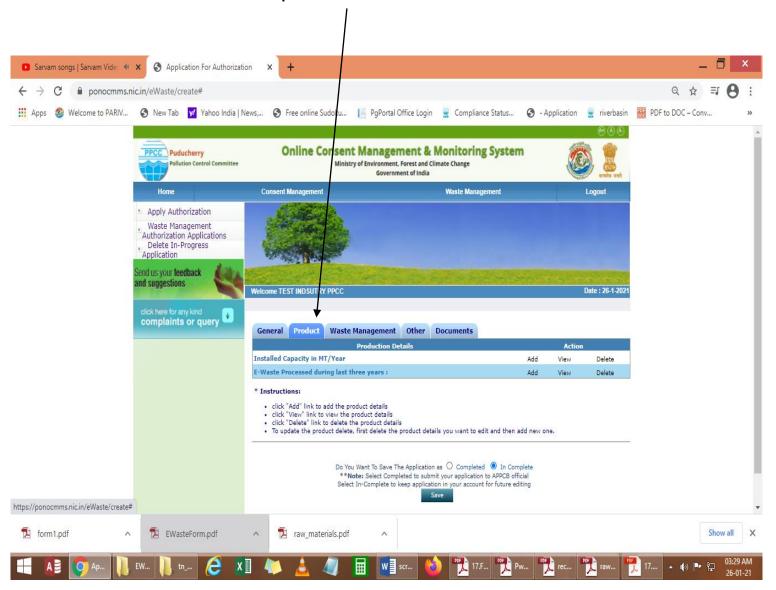




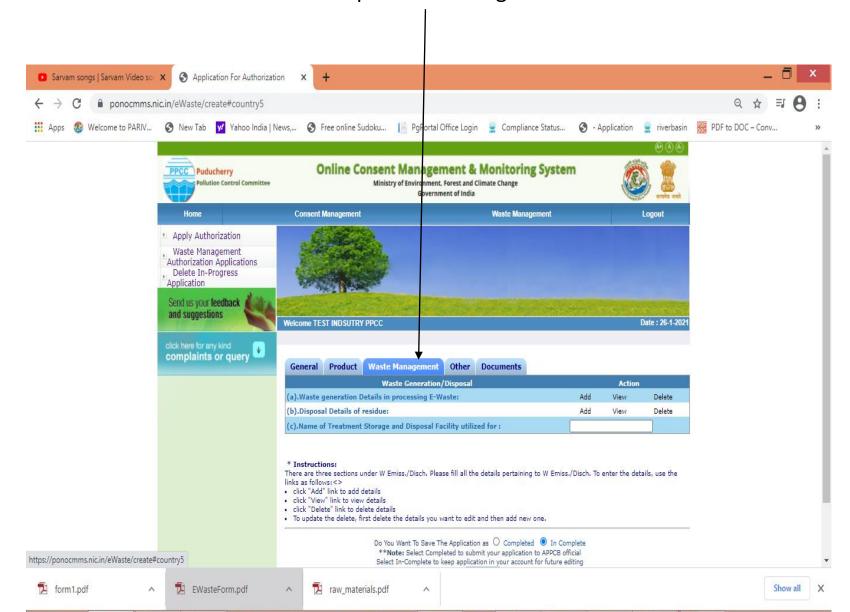
#### Screen as below appears while Choosing Dismantler or Recycler



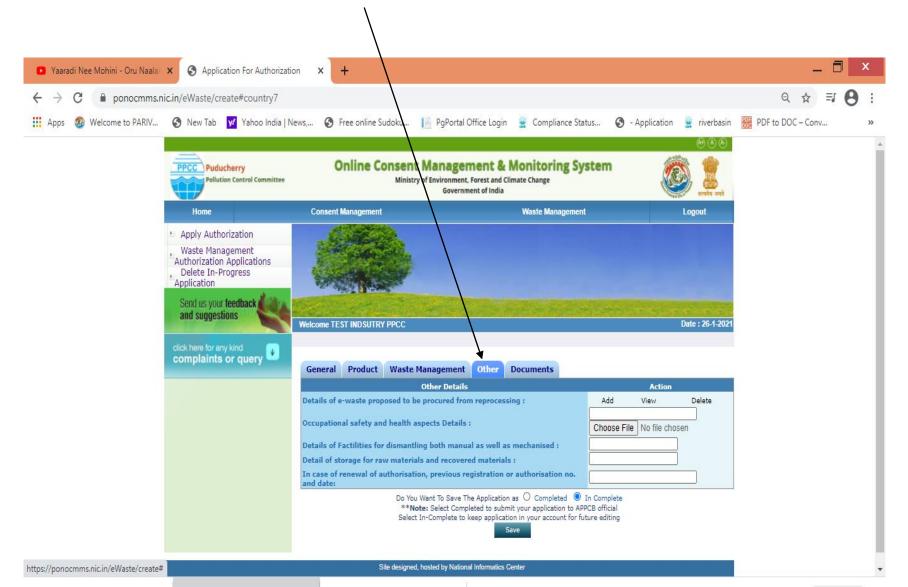
#### Fill-up Product Details

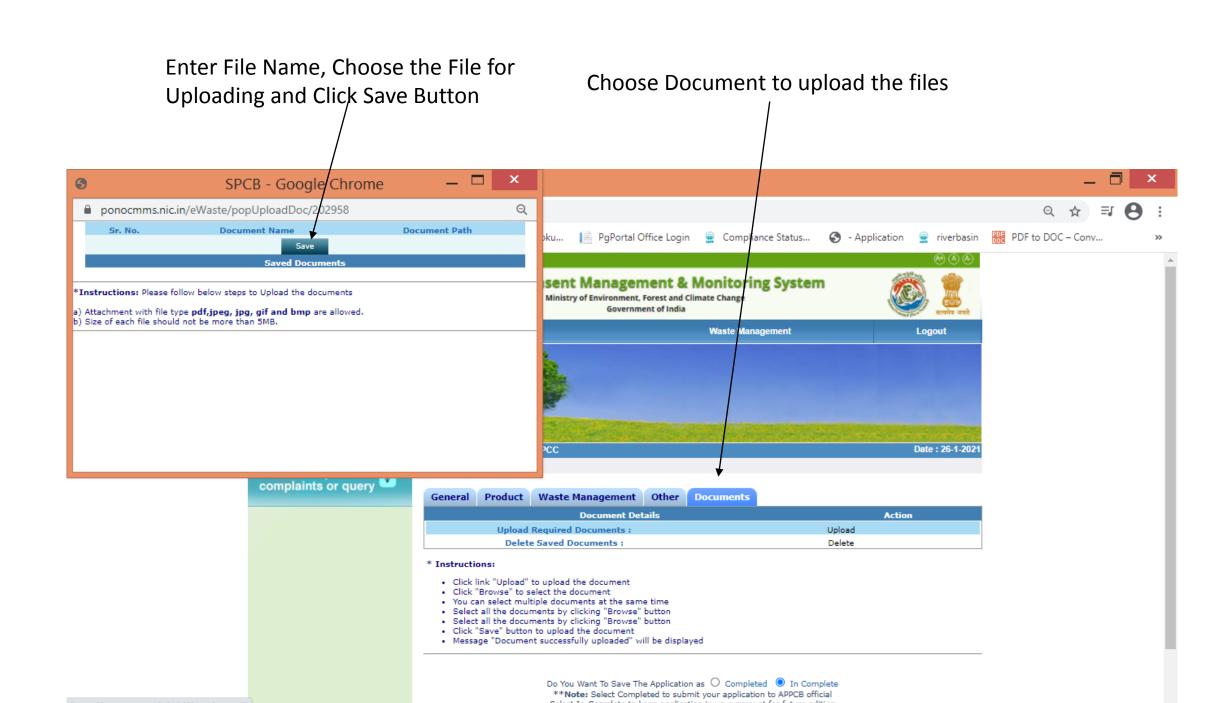


#### Fill-up Waste management Details



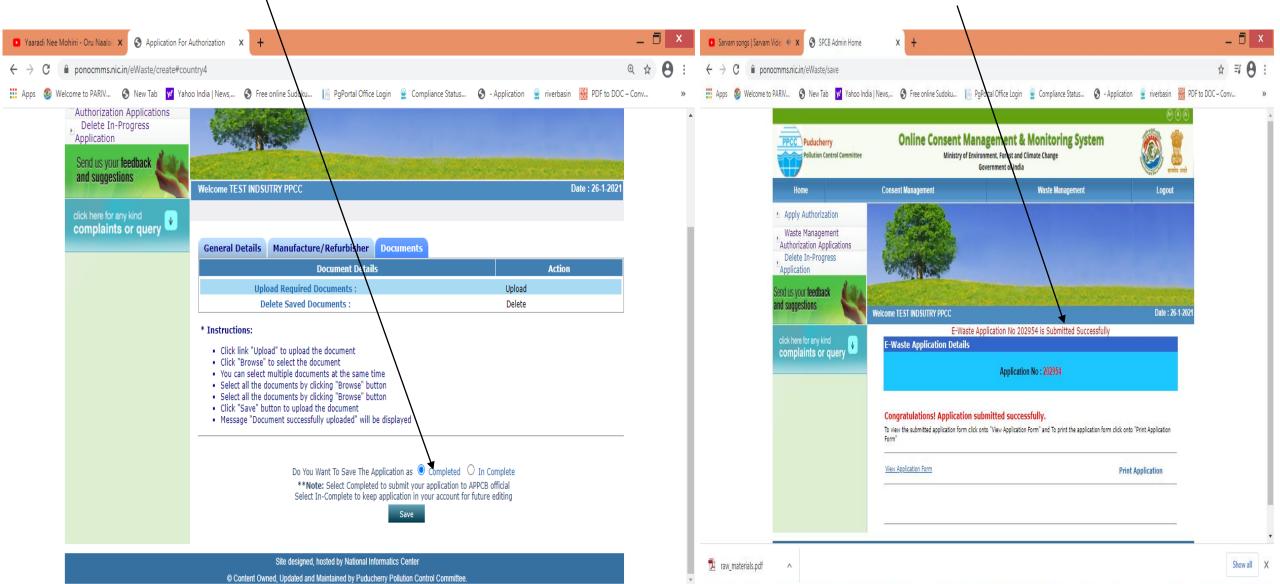
#### Fill up Other Details TAB



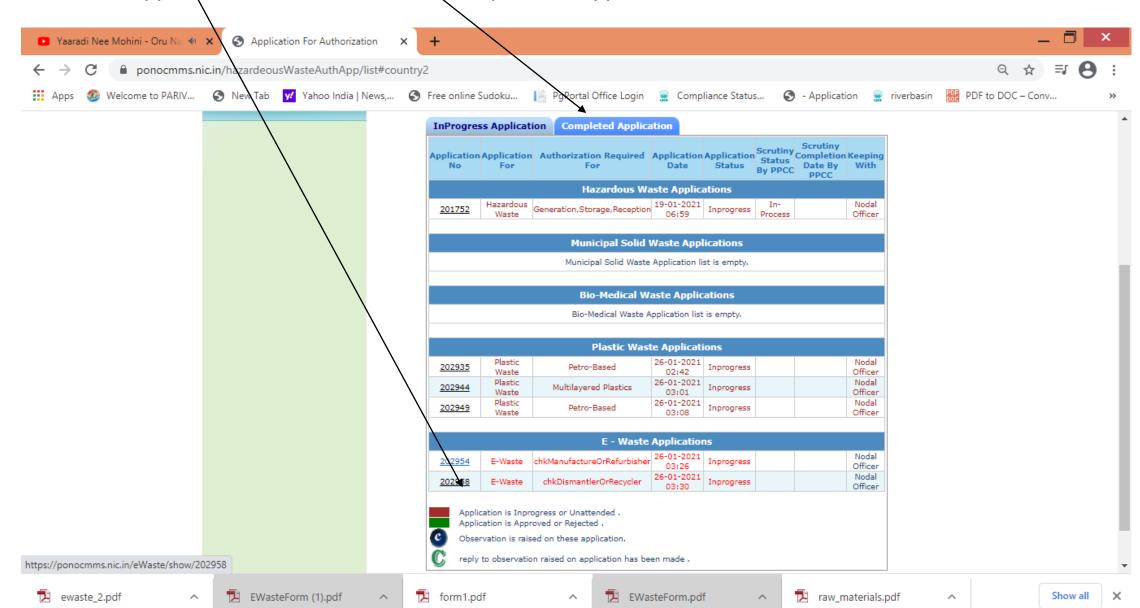


#### Click on "Completed" Option to final submit the application

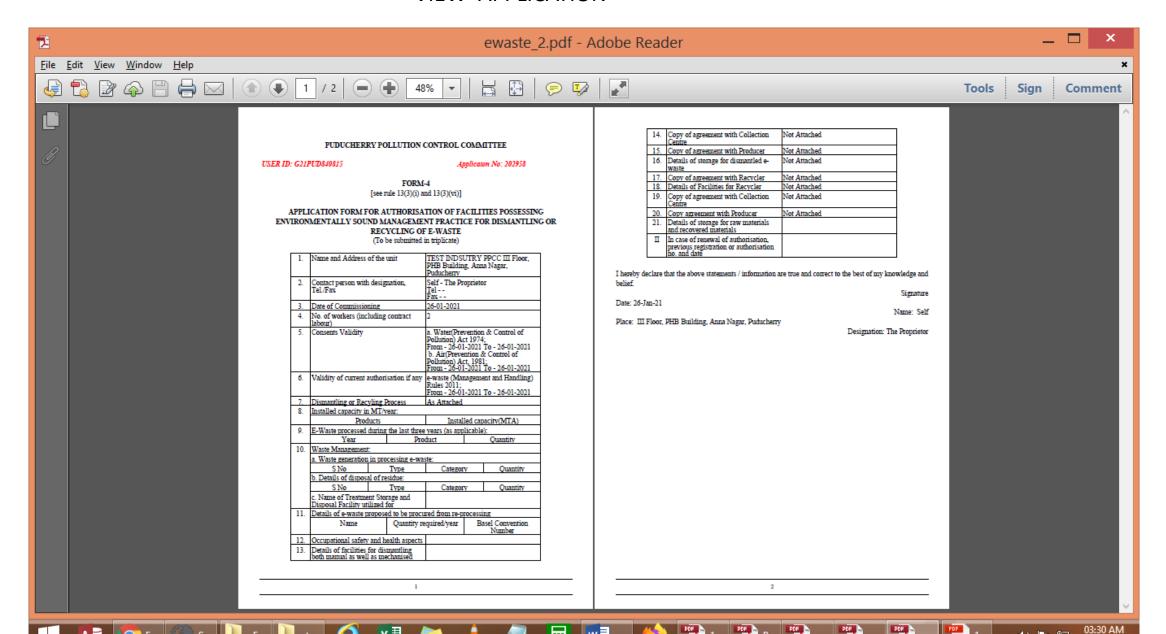
## Application submitted successfully, the following screen appears



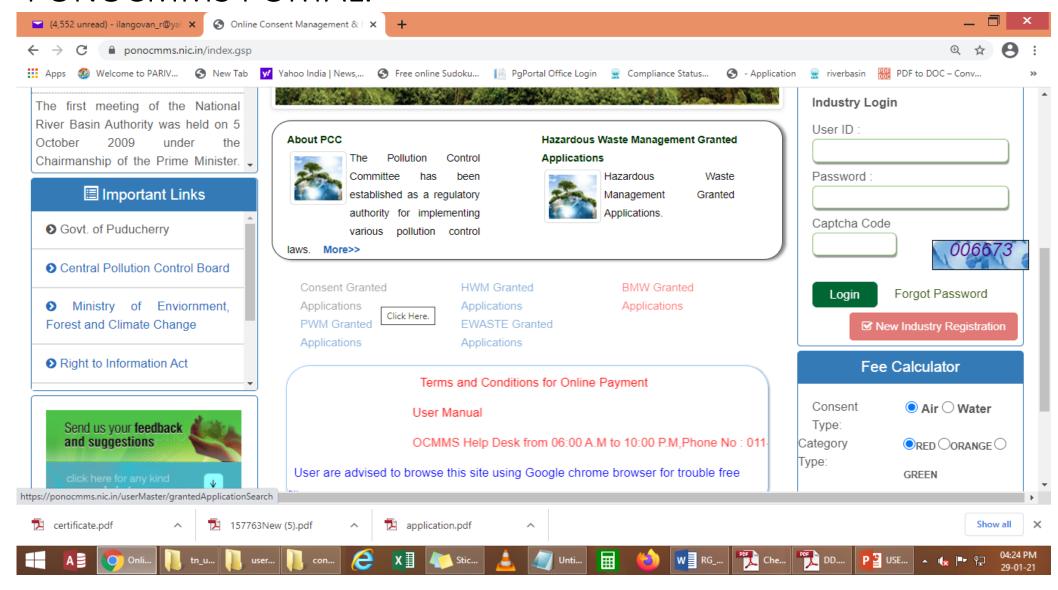
The application moves to completed Applications Tab, Industry Can view the Application and know the status and print the application submitted



#### VIEW APPLICATION



# THIRD —PARTY VERIFICATION is enabled in the home page of the PONOCMMS PORTAL.



# By selecting search criteria, third party can view/verify the final certificate

